

Date: _____ **2004 Hispanic Youth Symposium** App. No: _____

**April 30 – May 2, 2004
Adult Registration Form**

Name: _____ Employer: _____

Mailing Address: _____ City/State: _____ Zip Code: _____

E-mail address: _____ Work Phone: _____ Fax No: _____

Bilingual: Yes ___ No ___ Emergency Contact: _____ (_____)
Name Phone Number

REGISTRATION FORMS AND ALL FEES MUST BE RECEIVED BY APRIL 1, 2004

No refunds after April 1, 2004

Type of Adult Attendee (Please check all that apply)	Registration Fee*		t-shirt size**
	Before 4/1/04	After 4/1/04	
Chaperone (Must be 24 years old or older)	\$125	\$170	
HYS Staff (_____) Indicate role or assignment	\$255	\$300	
University Recruiter (Awarding a scholarship? ___ Yes ___ No)	\$255	\$300	
College Panel Participant	\$155	\$200	
University Booth Attendant	\$155	\$200	
Exhibitor Booth Attendant	\$155	\$200	
Workshop Presenter Speaker Dignitary	\$255	\$300	

* Registration fee includes HYS Packet, t-shirt and all symposium events and meals for the day(s) you are attending:
Friday (4/30) Sack lunch and dinner, Saturday (5/01) Breakfast, lunch and dinner, Sunday (5/02) Breakfast

** t-shirt sizes: S (34-36), M (38-40), L (42-44), XL (46-50), XXL (50-52), XXXL (54-56)

REGISTRATION FEES

Participant Registration Fee (see list above)	
Meals: Guest or booth assistant (see Guest/Booth Assistant Registration Form)	
Total Amount Due	\$

All participants must register to join in Hispanic Youth Symposium (HYS) activities. Only cashiers checks or money orders will be accepted for payment. Please make the cashiers check or money order **payable to the Hispanic Youth Symposium**. **(We do not accept personal checks or credit cards.) Please do not send cash.** Lodging is separate. While attending the Symposium **all HYS related purchases must be made in cash.** There is an ATM machine available at the Wells Fargo Bank in the shopping mall next to the Sun Valley Lodge.

Idaho National Engineering & Environmental Laboratory (INEEL)
Human Resources
PO Box 1625
Idaho Falls, ID 83415-3127
Phone (208) 526-1203 – Wilma Walz
Fax (208) 526-0025

ATTENTION: A college credit will be offered by the University of Idaho at the Symposium. If you are interested in this offer stop by their booth.

LODGING: Sun Valley Company is offering a discounted rate of \$80.00 to \$90.00 per night based on room selection (does not include sales tax). First night's deposit will be required when making reservations. The remainder will be payable to Sun Valley Company at the time of departure. To make a reservation, contact Sun Valley Company at 1-800-SUN-VALY (786-8259). A confirmation will be sent to you upon receipt of deposit.

NOTE: A block of rooms is reserved until March 1, 2004. Room rates and availability after this date are not guaranteed.

2004 Hispanic Youth Symposium (HYS)
April 30 – May 2, 2004

Disclosure Statement
for
All Participants
(Must be completed)

Please complete all of the fields. If you do not know the information requested, use "N/A", "Unknown", etc., or some other phrase that best describes your situation.

Name: _____

Date of Birth: _____ Social Security Number: _____

Driver Information: _____ Exp. Date: _____
License Number State (MM/DD/YY)

1. Have you ever been convicted of a felony? If yes, please explain:

I understand that:

It is the intent of the Hispanic Youth Symposium (HYS) to deny involvement/participation to any person who has been convicted of a felony to ensure the safety of all students attending HYS. The information supplied above is subject to verification, which may include a criminal history check.

Signature (must be signed)

Date

OFFICIAL USE ONLY: Proprietary Information

2004 Hispanic Youth Symposium (HYS)
April 30 – May 2, 2004
Guest / Booth Assistant Registration Form
(This form must accompany adult registration form)

HYS Sponsor Name (registered adult): _____

Please complete a separate form for **each** of the guest(s)/booth assistant(s) you will be bringing to the Symposium. A guest is anyone who will be accompanying any registered adult participating at the Symposium. There is no HYS registration fee for guest/booth assistants; however, we do require the following information:

Name: _____ Booth Assistant Representing: _____

Mailing Address: _____ City/State: _____ Zip Code: _____

E-mail address: _____ Work Phone: _____

Emergency Contact: (name and phone number): _____

If you are purchasing meals or t-shirt for a guest or a booth assistant, please indicate the total cost of all meals/t-shirt on the Adult Registration Form.

	Cost of individual meals & t-shirt	Enter cost of items selected
Friday Sack Lunch	\$ 7.00	
Friday Dinner	\$15.00	
Saturday Breakfast	\$9.00	
Saturday Lunch	\$9.00	
Saturday Dinner	\$16.00	
Sunday Breakfast	\$9.00	
Best Buy: Full Meal Ticket (purchase covers all three days)	\$63.00	
t-shirt **	\$10.00	
Total cost of your selection(s).		

** t-shirt sizes (Please circle size): S (34-36), M (38-40), L (42-44), XL (46-50), XXL (50-52), XXXL (54-56)

Upon arrival, please come to our Reservation office and we will have your meal tickets, badges and other information ready for you.

Note: All guest meals/t-shirts should be paid for **prior** to the Symposium and **only** cashiers check or money order will be accepted (**no personal checks, credit cards or cash**). If you purchase meals or other items while AT the Symposium you will be required to pay for them in cash. There is an ATM machine available at the Wells Fargo Bank in the shopping mall next to the Sun Valley Lodge.

Guest/Booth Assistant Meal Tickets are transferable but non-refundable.

All Adults --Code of Conduct

- Read and be familiar with the attached Code of Conduct for students.
- Wear your name badge from the time you arrive at Sun Valley until you leave on Sunday after the Symposium.
- Attend all Symposium activities for which you are responsible.
- If you have any problems or concerns please contact our staff or security personnel **immediately**, do not wait until after the Symposium.
- Consumption of alcoholic beverages during the Symposium is not allowed.
- You will be held accountable for participating in any illegal activities.

Signature acknowledges that the Adult Code of Conduct and Student Code of Conduct has been read, understood and agreed to.

Printed Name: _____ Date: _____

Signature: _____

Please return the signed copy with your registration material.

Chaperons – Expectations/Duties

- Read and be familiar with the Code of Conduct for students.
- You will be given a list of the students riding your bus prior to going to Sun Valley. You will be required to check the student's names off as they enter the bus. If they aren't on the list (exception: valid Alternate Student may not be on the list) or haven't got a Bus Ticket they are not allowed on the bus.
- If there are any Alternate or Reallocated Students riding the bus they must have the following information to give to you or they cannot attend:
 - (1) Bus Ticket (No one is allowed on the bus without one)
 - (2) Alternate Student Form – filled out and signed by their counselor. You will be faxed a list of all of the students riding the bus.
 - (3) The students must bring their Student Application and Permission form– it must be signed by them and their parent or guardian or they can't attend. Please check closely for this information.
 - (4) Fee (If it hasn't been sent already, check the form to see if the appropriate place has been checked.)
 - (5) Recent student picture (If one hasn't already been sent.)
- Wear your name badge and be available to your students from the time you step on the bus until leave your students on Sunday after the Symposium.
- Ride the bus with students from your area.
- Know where your students are and have them check in with you for bed check.
- Let your students know where you are and how to contact you.
- Attend Symposium activities, including the dance.
- If you are ill and need a little time alone, please ask another chaperon to be available to your students and let the lead chaperon know of your whereabouts.
- Gather with your students prior to meals so all members of your familia are together for meals.
- If you have any problems or concerns please contact our staff or security personnel **immediately**, do not wait until after the Symposium.
- Consumption of alcoholic beverages during the Symposium is not allowed.
- You will be held accountable for participating in any illegal activities.
- Chaperons must ensure that their students are ready (i.e. in costume, with instrument, etc.) and on time for the Talent Show preliminary context. Students are to arrive at the Talent Show preliminary five minutes before their assigned time (a schedule will be provided at the symposium). Chaperons should escort the students to the preliminary contest and escort them back to their workshop when they have completed their talent presentation. Chaperons and students should not stay to watch the Preliminary Talent contest.
- At the Final Talent contest, chaperons should ensure that **all** students are seated in the auditorium. Then if there are seats available, chaperons and adults may take them.

Please sign below acknowledging that Chaperon Expectations and Student Code of Conduct have been read, understood and agreed to.

Chaperon Printed Name: _____ Date: _____ Chaperon Signature: _____

Please return this signed copy with your registration material.

All Attendees should be familiar with:

**2004 Hispanic Youth Symposium
Code of Conduct**

1. Illegal use or possession of alcohol, tobacco products and/or drugs will not be tolerated. Any individual who violates this rule will be turned over to the appropriate legal authorities for handling.
2. All students, chaperons and Symposium staff must wear symposium badges at all times. Individuals without badges will NOT be allowed to participate in the activities or served meals.
3. Students and chaperons are required to be in attendance, on time, for all scheduled activities. Absences must be approved by a chaperon and confirmed by a Symposium staff member.
4. Students are not allowed to leave the Symposium to attend another event; they are required to ride the assigned bus to and from the Symposium. Only in the case of an emergency will they be allowed to leave. In an emergency the parents or guardians will need proof of identity prior to picking up a student and departing from the Symposium.
5. Students are required to cooperate with chaperons and all Symposium staff.
6. Exchanging room assignments is not allowed. All students have been pre-registered by the hotel.
7. Outside non-registered guests are **NOT** permitted in student's rooms, nor are they allowed to attend any Symposium activity.
8. No male student will enter any hotel room reserved for a female student or visa-versa. Failure to comply will result in dismissal from Symposium activities.
9. Hotel room service is not allowed.
10. No long distance phone calls are to be charged to hotel rooms. (There are pay phones available for use in various locations.)
11. Cell phones are not allowed during Symposium activities, but may be used to call home.
12. There are pay phones available in various locations.
13. Students and/or parent/guardian will be responsible for paying any additional expenses (phone calls, etc.) incurred during the Symposium.
14. No boom boxes are allowed. Boom boxes that are brought will be confiscated by Symposium staff and returned at the end of the Symposium.
15. Students must dress appropriately. This includes no cut-off shorts, revealing clothing, etc. Symposium staff will require change of clothing if deemed necessary. Failure to comply with staff requests will result in dismissal from Symposium activities.
16. No use of private vehicles by students.
17. Graffiti and/or other defacement of private or public property will not be tolerated. Any individual who violates this rule will be turned over to the appropriate legal authorities for handling. Parent/guardian will also be notified and will be responsible for restitution to repair damages.
18. Students must be in the rooms to which they have been assigned at the time given for curfew. Curfew will be at 1 a.m. unless stated otherwise by Symposium staff. Noise must be kept to a minimum after curfew.
19. Room searches will be performed if necessary. At least two chaperons and Symposium staff members will conduct room searches.
20. In case of illness or personal problems, it is imperative that a chaperon or any member of the Symposium staff be contacted immediately.
21. Any student violating the Code of Conduct, or any other misconduct not listed above, will be reported immediately to the Symposium staff. Appropriate disciplinary action will take place, up to and including dismissal from this and future Symposiums. If you are dismissed your parents or guardian will be contacted to come and escort you home.
22. If you have a problem or witness illegal activity you are to report these events or concerns to your chaperon, Symposium staff or security personnel immediately.

REMEMBER THAT YOU ARE NOT ONLY REPRESENTING YOURSELF AND YOUR SCHOOL, YOU ARE ALSO REPRESENTING THE HISPANIC CULTURE.